

**PASSAIC COUNTY VOCATIONAL SCHOOL DISTRICT
WAYNE, NEW JERSEY 07470**

NOTICE OF ADDENDUM #1

**SCHOOL UNIFORM CONCESSION
Proposal No. CC 22/23-01**

On Tuesday, February 15, 2022, at 1:00 p.m., the District held a pre-submission meeting with potential respondents for the School Uniform Concession contract to be procured through the Competitive Contracting method—CC 22/23-01.

As a result of the meeting, the District hereby issues Addendum #1 which now becomes part of the entire set of specifications and contract.

Page 18, Item #21 The following language is hereby deleted from this proposal.

- **Authorization to Proceed -- Successful Vendor/Contractor**

No service shall be rendered by the successful contractor unless the vendor/contractor receives an approved purchase order authorizing the vendor/contractor to render the service.

- **Purchase Order—considered to be a contract. N.J.S.A. 18A:18A-2 (n)**

If a formal contract is not required by the Board of Education, an approved and signed Board of Education Purchase Order will constitute a contractual agreement. When a formal contract is required, the contractor shall sign and execute said contracts and return the contracts with other required documents to the Office of the School Business Administrator.

Failure to execute the contract and return said contract and related documents within the prescribed time may be cause for a delay in payment for services rendered or products received or the annulment of the award by the Board of Education with any financial security becoming the property of the Board of Education. The Board of Education reserves the right to accept the proposal of the next lowest responsible respondent.

- **Purchase Order Required; Notice to Proceed**

No contractor or vendor shall commence any project or deliver any goods until he is in receipt of an approved purchase order authorizing work to begin or goods to be delivered.

Page 23, Item #29 The following language is hereby deleted from this proposal.

PAYMENTS

Every effort will be made to pay vendors and contractors within thirty (30) to sixty (60) days and in accordance with N.J.S.A. 18A:18A-10.1, provided the Board of Education receives the appropriate documentation including but not limited to:

- Signed voucher by vendor;
- Packing Slips; and
- Invoices.

Payment will be rendered upon completion of services or delivery of full order to the satisfaction of the Board of Education unless otherwise agreed to by written contract or mandated by N.J.S.A. 18A:18A-40.1. The Board may, at its discretion may make partial payments. All payments are subject to approval by the Board of Education at a public meeting. Payment may be delayed from time to time depending on the Board of Education meeting schedule.

Page 45, DELETE the following language:

Visits to Passaic County Technical Vocational Schools in Wayne, New Jersey—On-site Store

The vendor shall visit and host, with appropriate staff, at least two (2) evening “on-site store” evenings at Passaic County Technical Vocational Schools in Wayne, New Jersey, for the purpose of providing an “on-site store.” The vendor must be able to sell shirts, pants, cardigans, and sweaters on-site via cash or credit card and provide measuring opportunities under the strict supervision of PCTVS certified personnel. Vendor will not be permitted to sell any other PCTVS branded garments at these in person events; only official uniform pieces will be permitted to be sold.

To be **REPLACED** with the following:

Visits to Passaic County Technical Vocational Schools in Wayne, New Jersey—On-site Store

The vendor shall visit and host, with appropriate staff, at least two (2) evening “on-site store” evenings at Passaic County Technical Vocational Schools in Wayne, New Jersey, for the purpose of providing an “on-site store.” The vendor must be able to take orders for uniform items on-site via cash or credit card and provide measuring opportunities under the strict supervision of PCTVS certified personnel.

Only the following items are permitted to ***be sold and displayed*** at the in person events: polo shirts, khaki pants, shorts & skirts, cardigan sweaters, and unisex V-neck tunics and pull-on scrub pants,

At these in-person events, vendor may not ***display or offer for sale*** these bid items: ¼ zip Polarfleece Pullover, Hooded Sweatshirt, as these items will be available to students through the PCTVS School Store.

The garment logos will be provided to the vendor by PCTVS Director of Communications/Special Projects, Sandra Woods, who shall have final approval of logos, design and placement on the garments.

Page 47, The following language is hereby **DELETED** from this proposal.

Polo Shirts—Logo Flocking

The vendor shall be able to provide **100% cotton** polo shirts with Flocking PCTVS logos.

To be **REPLACED** with the following:

Polo Shirts—Logo Flocking

The vendor shall be able to provide **60/40 cotton/polyester** polo shirts with Flocking PCTVS logos.

Page 47, The following language is hereby **DELETED** from this proposal.

Pants, Shorts and Skirts--Khaki

The vendor shall be able to provide khaki pants, short, and skirts:

- 60/40 cotton/polyester
- 65/35 cotton/polyester
- Wrinkle Free & Stain-Resistant Fabrics
- Stain resistant Fabrics
- Sewn down pleats on skirts and kilts

To be **REPLACED** with the following:

Pants, Shorts and Skorts--Khaki

The vendor shall be able to provide khaki pants, short, and skorts:

- 60/40 cotton/polyester
- 65/35 cotton/polyester
- Wrinkle Free & Stain-Resistant Fabrics
- Stain resistant Fabrics
- Sewn down pleats on skorts and kilts

Addition to garments to include in BID:

Uniforms for GIRLS

Black V-Neck Cardigan V-Neck Sweater with Flocking PCTVS logo for girls. Sizes S-3XL.
Approximate quantity for the 2022-2023 School Year is **200.**

Unit price to sell to student \$ _____

Uniforms for BOYS

Black V-Neck Cardigan V-Neck Sweater with Flocking PCTVS logo for boys. Sizes S-3XL.
Approximate quantity for the 2022-2023 School Year is **200.**

Unit price to sell to student \$ _____

Addendum #1 Date of Issue February 16, 2022

Richard Giglio

School Business Administrator

Sally Belmont

Coordinator of Purchasing and Bidding